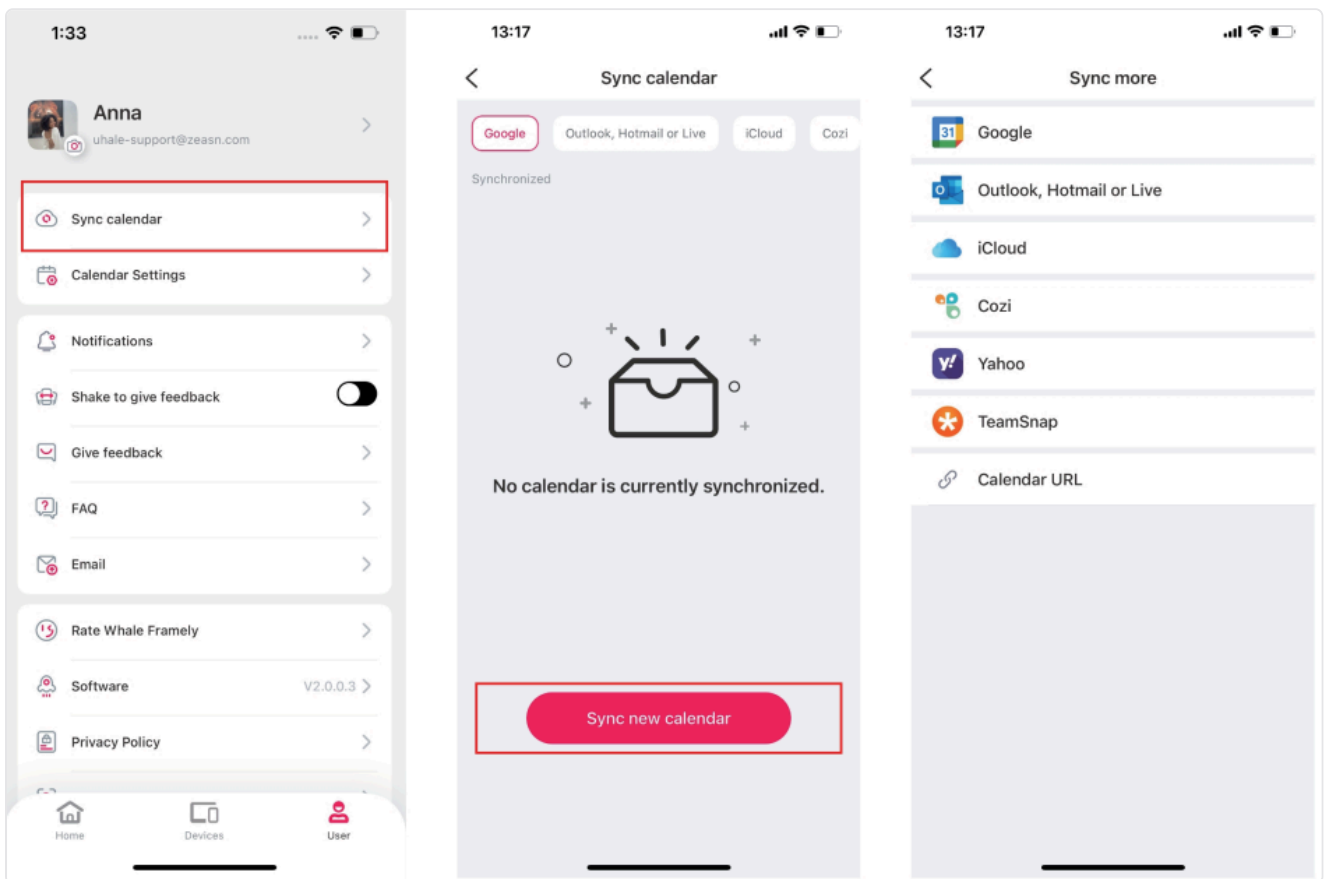


C16 Connect Your Calendar

A05 Sync Google Calendar with Family Calendar

Sync your Google Calendar with your Family Calendar through the Whale Framely App so your existing events can appear on your family calendar.

Sync Your Google Calendar

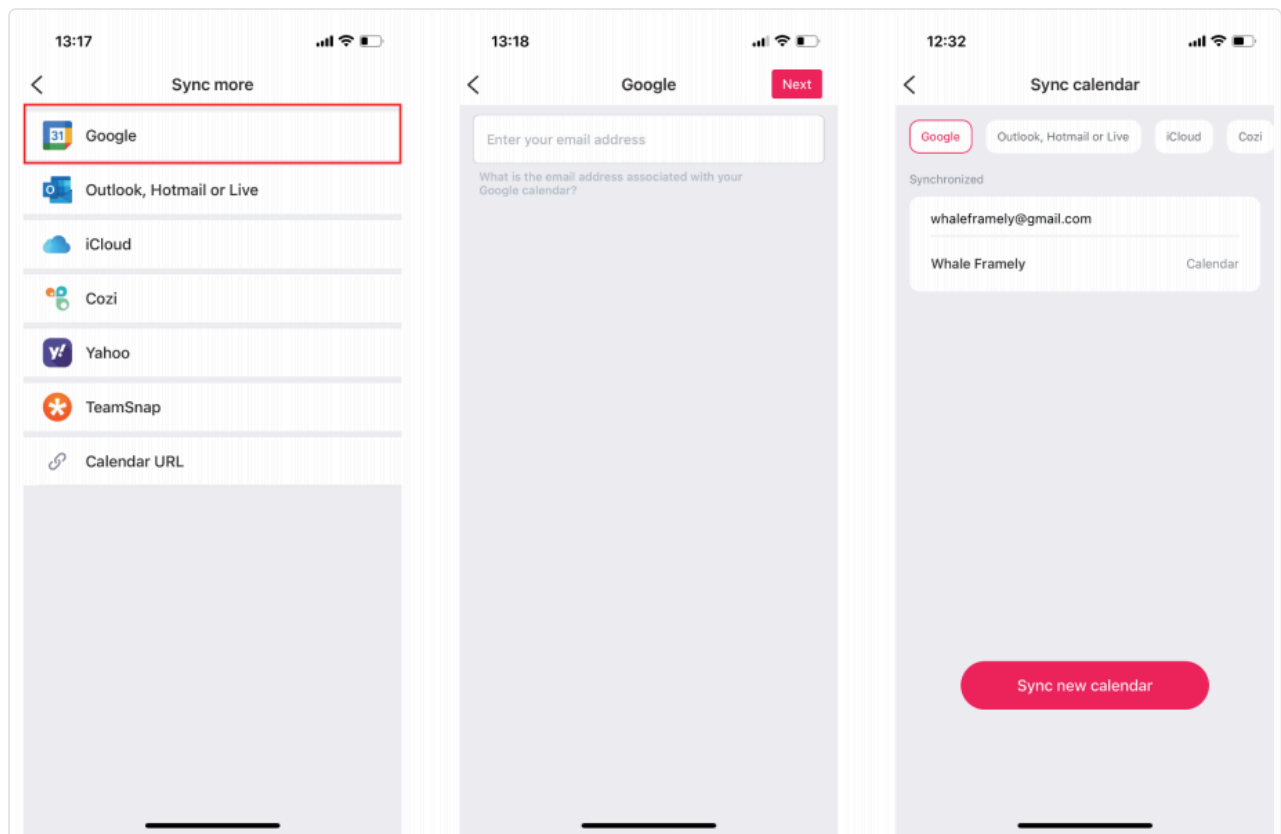


Calendar sync can only be set up through the Whale Framely App.

To connect your Google Calendar:

1. Open the Whale Framely App and log in to your account.
2. Tap User in the bottom-right corner to open your personal center.
3. Tap Sync Calendar.
4. Select Google Calendar from the available calendar options.
5. Authorize the Whale Framely App to access your Google Calendar.
6. On the Google authorization page, enter your Google account credentials and complete the authorization.

7. After authorization is complete, select the Google calendars you want to sync. You can choose all calendars or select specific calendars.



Manage Your Google Calendar Sync

After synchronization is complete, you can manage your Google Calendar sync settings in the app, including:

- One-way or two-way sync
- Synced Family Calendar devices
- Synced events
- Disconnecting calendar sync

Google Calendar supports two-way synchronization. When two-way sync is enabled, events you create or edit in the Whale Framely App will also sync to your Google Calendar.

You can change the synchronization option from the Google Calendar sync settings page.

A06 Sync Microsoft Outlook Calendar with Family Calendar

Sync your Microsoft Outlook Calendar with your Family Calendar through the Whale Framely App.

Sync Your Outlook Calendar

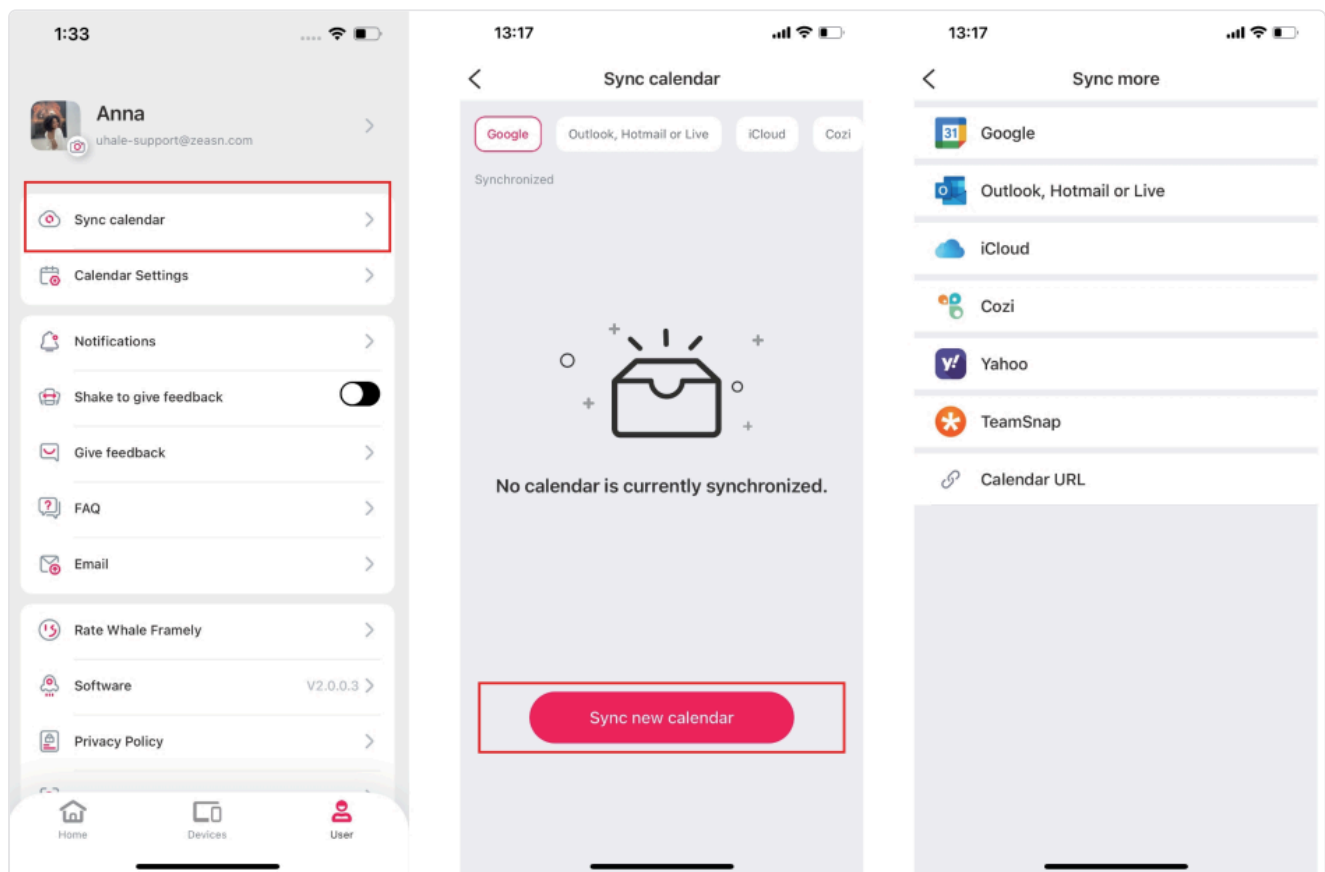
Calendar sync can only be set up through the Whale Framely App.

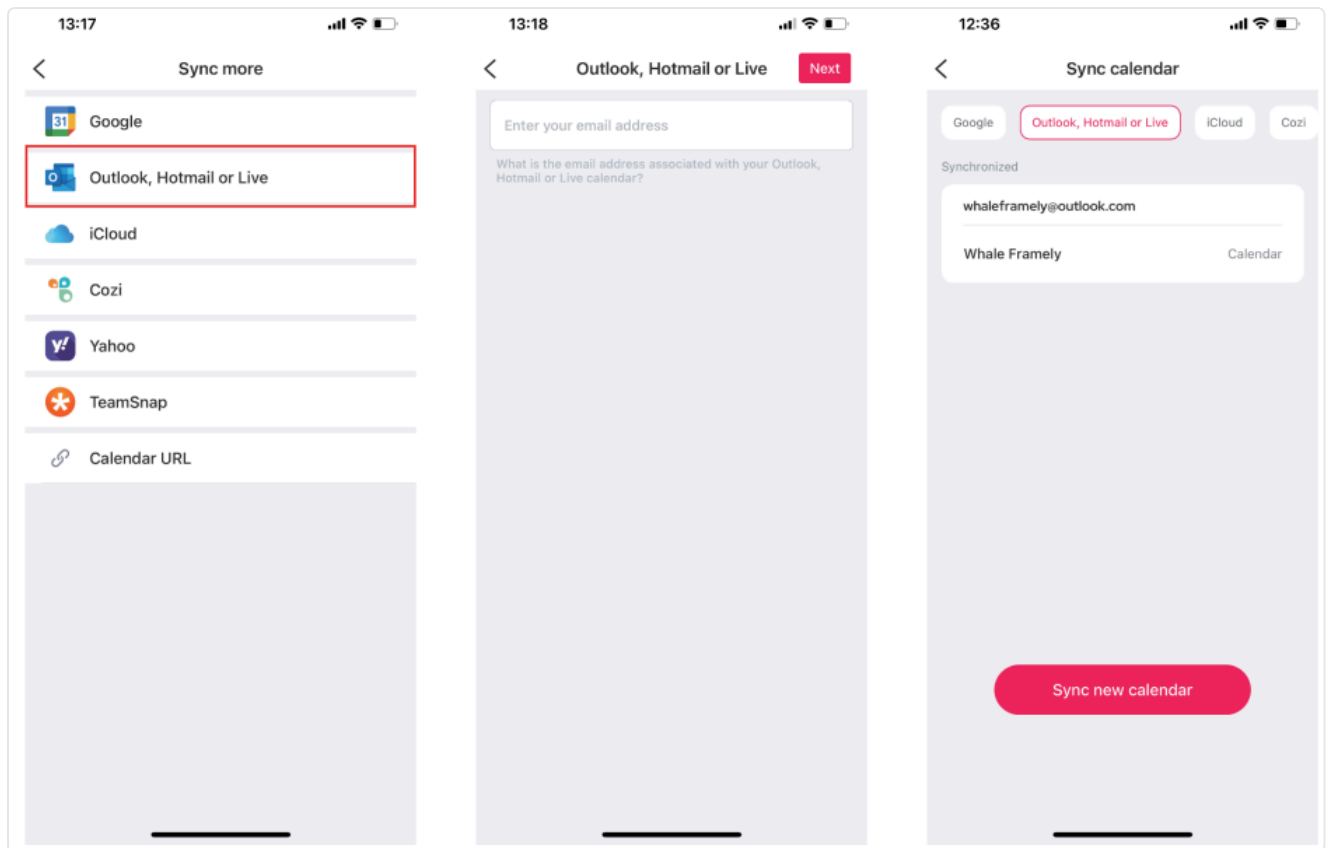
To connect your Outlook Calendar:

1. Open the Whale Framely App and log in to your account.
2. Tap User in the bottom-right corner to open your personal center.
3. Tap Sync Calendar.
4. Select Outlook from the available calendar options.
5. Authorize the Whale Framely App to access your Outlook Calendar.
6. On the Microsoft authorization page, enter your Microsoft account credentials and complete the authorization.
7. After authorization is complete, a list of your Outlook calendars will appear. You can choose to sync all calendars or select specific calendars.

After synchronization is complete, return to the Outlook sync page to manage your synced calendars, devices, and connection settings.

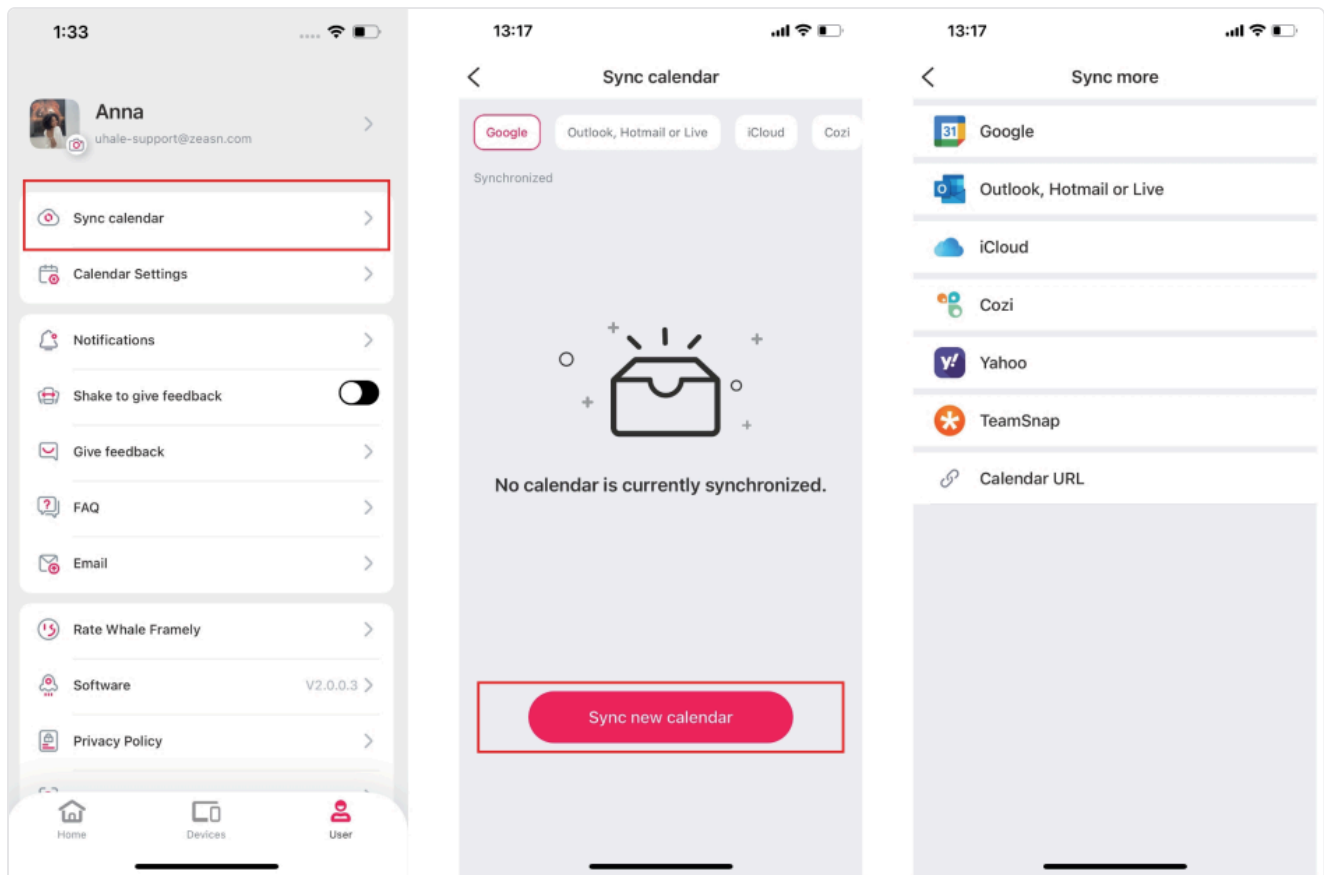
Note: iCloud, Cozi, and other URL-based calendars support one-way synchronization only (from the source calendar to your Family Calendar).





A07 Sync iCloud or Other Calendars by URL

You can sync an iCloud Calendar or other supported URL-based calendars with your Family Calendar through the Whale Framely App.



Sync Your iCloud Calendar

To sync an iCloud Calendar, first get the calendar's share link from your iPhone.

Get Your iCloud Calendar Link

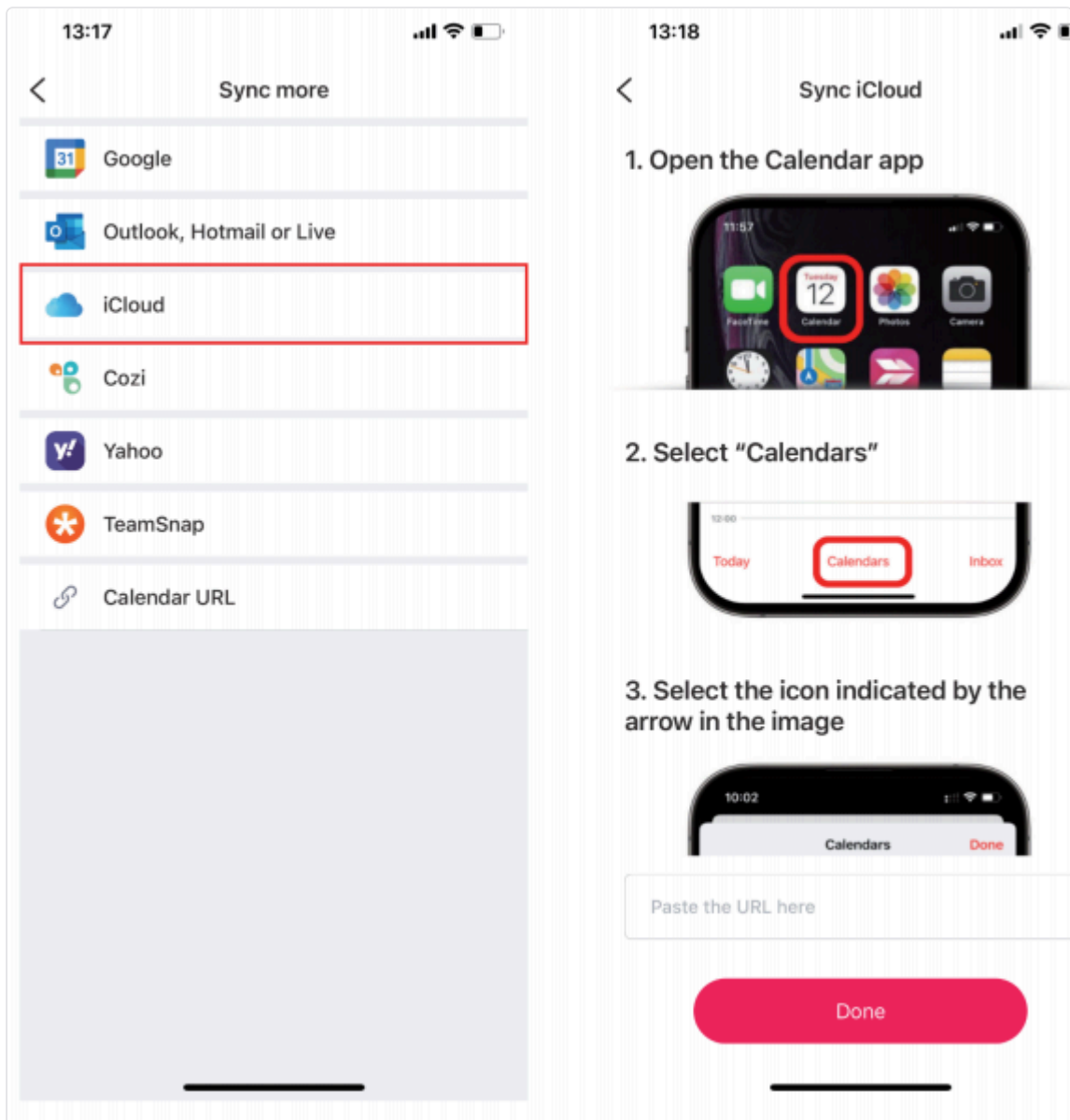
1. Open the Calendar app on your iPhone.
2. Tap Calendars at the bottom of the screen.
3. Find the iCloud calendar you want to sync and tap the information (i) icon next to it.
4. Turn on Public Calendar.
5. Tap Share Link, then select Copy.

Add the iCloud Calendar to Whale Framely

1. Open the Whale Framely App.
2. Tap User.
3. Select Sync Calendar.
4. Select iCloud.
5. Paste the calendar URL you copied from your iPhone into the URL field.
6. Complete the synchronization.

After synchronization is complete, you can manage your iCloud Calendar from the sync page, including selecting synced devices and synced events.

Note: iCloud, Cozi, and other URL-based calendars support one-way synchronization only (from the source calendar to your Family Calendar).



Sync Other Calendars by URL

The Whale Framely system on the Family Calendar also supports URL-based calendar synchronization for services such as:

- Cozi
- Yahoo
- TeamSnap
- Other calendars using a Calendar URL

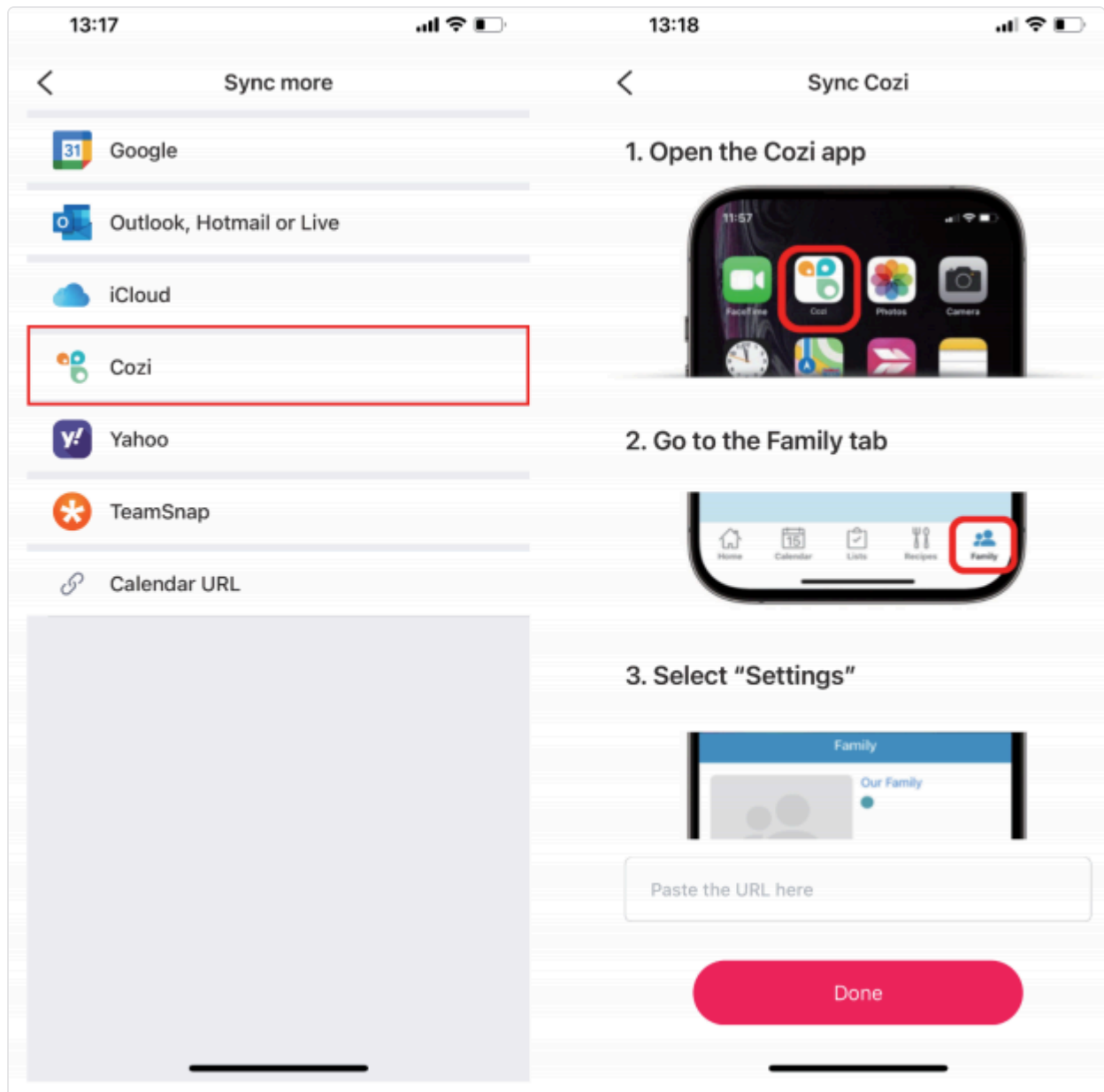
The general process is:

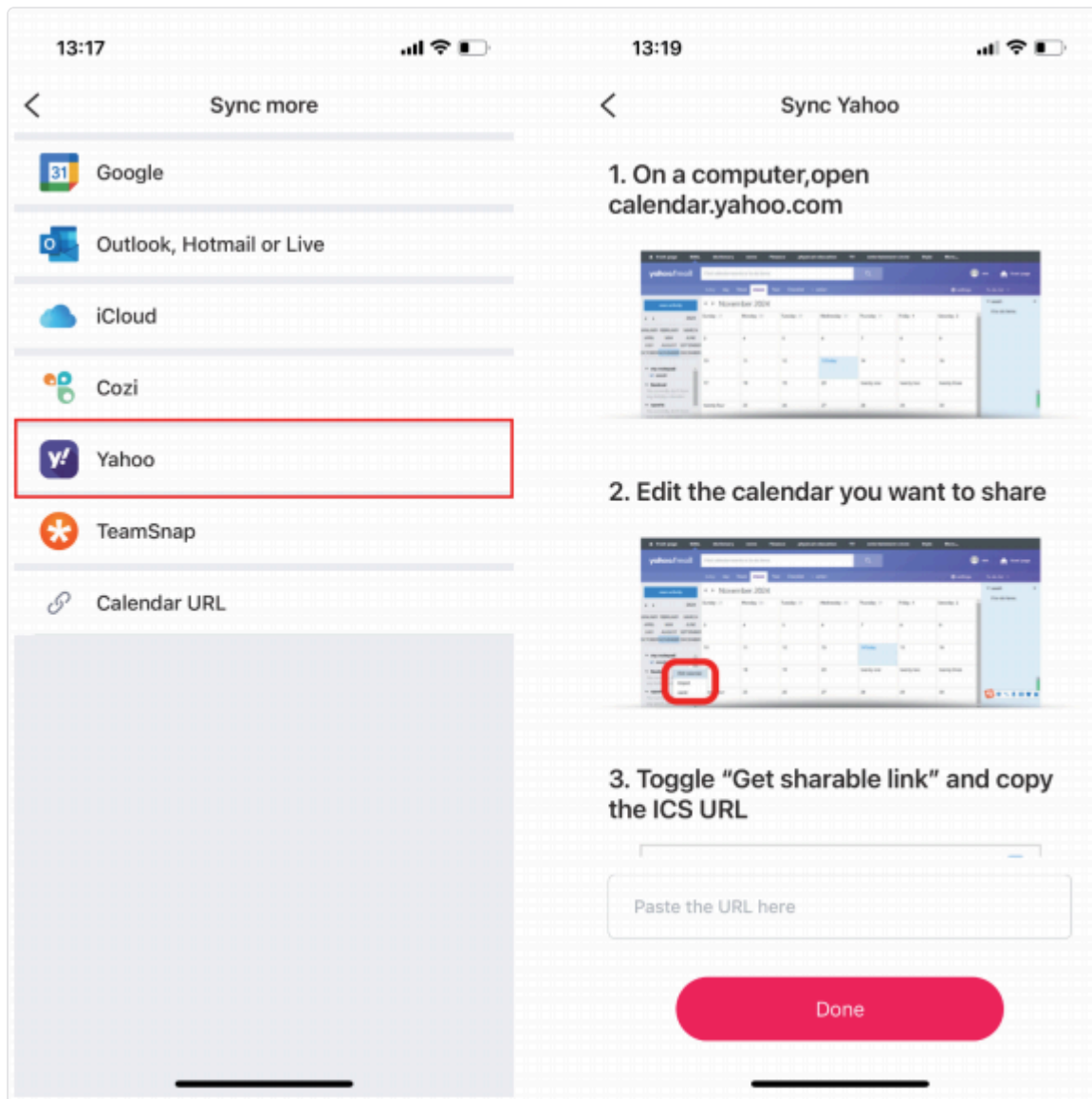
1. Open the calendar service you want to sync.
2. Find the option to share or export the calendar and copy its calendar URL.
3. Open the Whale Framely App.
4. Go to User > Sync Calendar.
5. Select the corresponding calendar service, or select Calendar URL.
6. Paste the calendar URL into the input field and complete the synchronization.

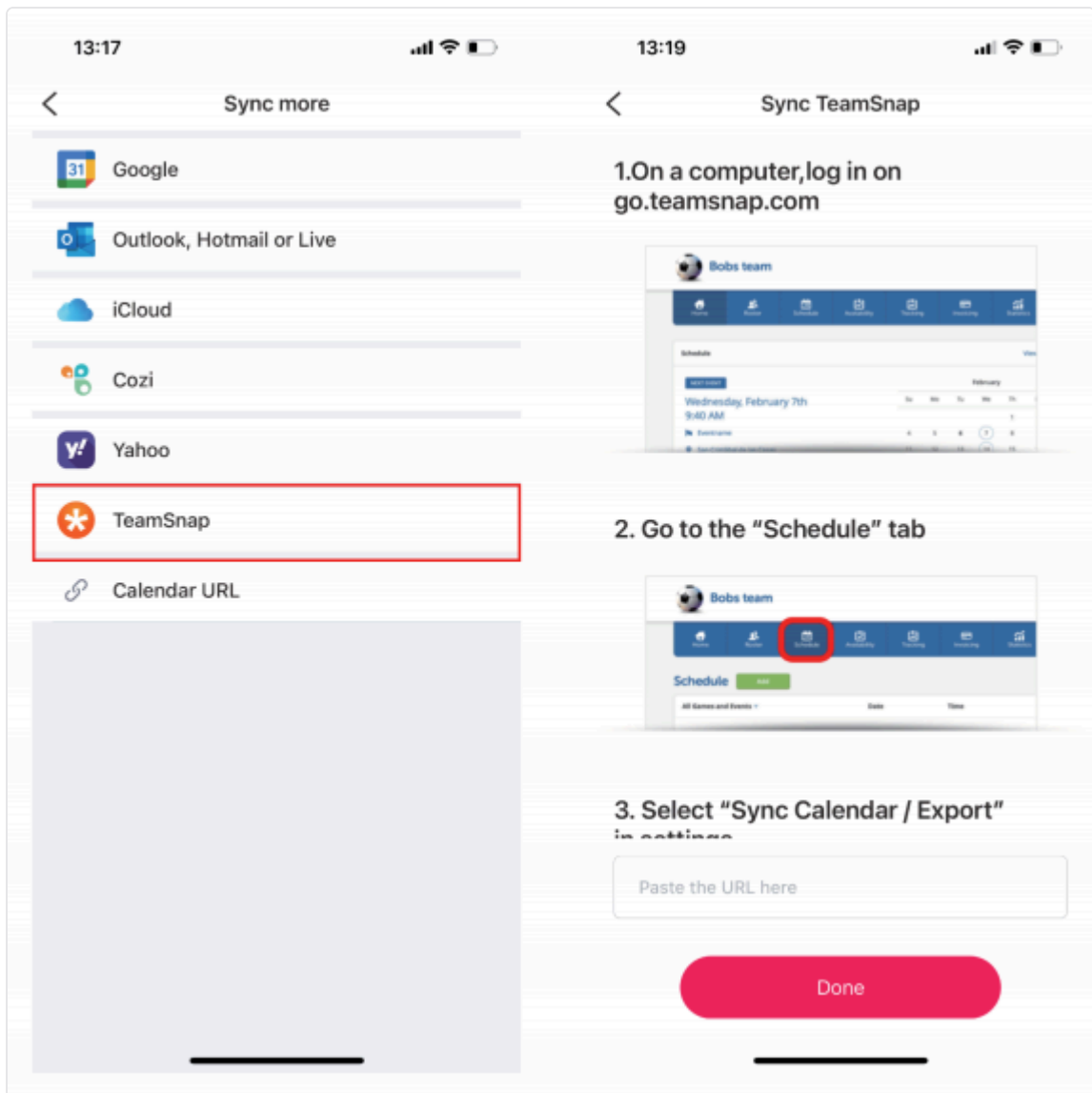
Example: Sync a Cozi Calendar

1. Open the Cozi App on your phone.
2. Open your Family settings.
3. Go to Settings.
4. Select Share Cozi Calendar and copy the Cozi calendar URL.
5. Open the Whale Framely App and go to User > Sync Calendar > Cozi.
6. Paste the URL into the input field to sync.

After synchronization is complete, you can manage the synced calendar from the sync page.







13:17



Sync more



Google



Outlook, Hotmail or Live



iCloud



Cozi



Yahoo



TeamSnap



Calendar URL

11:33



Sync Calendar URL

Paste the URL here

What is the public share URL for your calendar?

Done